

Central Region - Local Church Intern Partnership

OVERVIEW

Description: The intern partnership is an initiative to offer desirable internship opportunities in local Central Region Open Bible churches to current or recently graduated Bible college students. This will be accomplished through Central Region and local church leadership working together to provide resources and a quality internship experience.

Goal: The goal of the intern partnership is to give current and recently graduate Bible college students quality ministry training and practical hands-on experience and to recruit potential pastors and ministry leaders for Central Region Open Bible churches.

Guiding Principles:

1. Only healthy and growing churches and pastors in Central Region will be considered for participation in the intern partnership.
2. Students at Harvest Bible Institute, INSTE, New Hope Christian College, and North Central University will be given priority in the internship selection process. Other Bible colleges and qualifying programs will be given secondary priority. Students from Central Region churches will be given priority in the internship selection process. Students from other regions will be given secondary priority. Students must have completed at least their sophomore year of college.
3. Central Region will provide financial assistance to local churches, assisting them in attracting quality interns. Central Region will also help to recruit and facilitate relationships between churches and interns. Local churches will provide financial compensation to the intern, room and board, and the internship experience.
4. Participating local churches will submit an internship proposal to Central Region for approval. This proposal must demonstrate specific ministry experiences, leadership roles, and training that the intern will receive. A church will not be approved for an intern partnership without an approved proposal.
5. Interns must complete an internship application for the intern partnership. Interns will not be considered for the partnership or assigned to a church without a completed application.
6. Financial remuneration for interns will be in two parts: tuition scholarship and expense stipend. The tuition scholarship will be paid directly to their school. In the case of a student who has already graduated, funds would be directed toward student loans, if applicable.

Financial Projections:

- Travel compensation to get intern to/from church: \$200
- Living Expenses: \$400-500 (\$50 per week @ 8-10 weeks)
- Tuition Scholarship: \$2,000 (paid directly to school)
- Total: \$2,600-2,700 (Shared 50/50 between church and Central Region)

NOTE: The church will also provide room and board (most likely through a host home)

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HOST CHURCH INTERNSHIP GUIDELINES

In order to meet the objectives of the internship, churches should provide an internship that is prayerfully considered and well thought out. While a church will benefit from having an intern as part of their team, the primary goal of offering an internship is the development of the student and a potential minister of the gospel. A church wishing to participate in the Central Region-Local Church Intern Partnership must meet the following guidelines:

- Be a healthy and growing church and in full cooperation with Open Bible Churches.
- The immediate supervisor of the internship must be a credentialed minister in good standing with Open Bible Churches.
- A host church must submit and receive approval from Central Region of an Internship Proposal (enclosed). This proposal must include a plan for involving the intern in experiences that will benefit his/her learning. Examples include:
 - Attending and observing an organizational board meeting.
 - Taking part in member visitation or pastoral calls.
 - Observing or assisting with a water baptism class/service.
 - Having a regular and active role in planning and implementation of regular services, programs and events.
 - Counseling opportunity.
 - Teaching opportunity.
 - Preaching opportunity.
 - Planning/leading an outreach event or initiative.
- Provision of room and board for the intern. This should be done in a host home with a family that can provide appropriate accommodations for the intern. Interns should not be placed in a home situation where the host is a single adult of the opposite sex. Host homes and the local church are responsible for meals for the intern. Host churches should also have a conversation with a potential intern about transportation. Some churches may require interns to bring their own vehicle. Others may be willing to provide a church-owned vehicle. In any circumstance there should be a clear understanding of who will be providing a vehicle and who will pay for the gas for said vehicle.
- Partner Internships must be eight to ten weeks in length.
- Host churches must complete an internship evaluation at the end of the internship. This process will evaluate both the intern and the internship program's effectiveness.
- Host churches will be responsible for 50% of the cost of the internship (\$1,300-1,350 depending on the length of the internship). These funds will be remitted to Central Region. Central Region will administrate payments to the intern and scholarship funds to their college.

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HOST CHURCH PROPOSAL

Host church information:

Name of Church: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____

Fax: (_____) _____

Email: _____

Church website: _____

Internship Supervisor:

Internship Supervisor: _____

* This person will be the on-site supervisor and contact person for the internship.

Is the supervisor a credentialed minister with Open Bible Churches? Yes No

Supervisor's Title/Position: _____

Supervisor's Email address: _____

Supervisor's Phone: (_____) _____

Length of Internship:

Proposed start date of the internship: _____

Proposed length of internship: _____

* Regionally sponsored internships must be 8-10 weeks in length.

Transportation:

Intern will need own vehicle Vehicle will be provided

Intern will be responsible for gas Church will pay for gas

Housing/Meals:

Intern will live in a host home (meals included)

Intern will live in church provided housing (meals included)

Other: _____

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HOST CHURCH PROPOSAL

Internship Description:

In this section, please give a description of the orientation and activities that the intern will experience at your church. For example, will they be working in a specific area of ministry (children, youth, etc.)? Are there specific events or experiences in which they will participate?

Internship Schedule:

What will a typical week look like for the intern? In what scheduled events will they participate? What will be their days off?

Internship Training:

What is your plan for mentoring the intern? Who will serve as the primary mentor for the intern? Are there specific books, training events, or conferences that the intern will be required to complete as part of their internship experience?

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HOST CHURCH PROPOSAL

Internship Goals:

What goals do you have for this internship? What do you hope to impart to the intern during their internship? How do you hope to see your church benefit from this internship?

Additional Thoughts/Questions:

Upon completion of this proposal, please submit to:

Open Bible Central
1920 Bell Avenue
Des Moines, IA 50315

Email: info@openbiblecentral.org
Fax: 515.282.9216