

First Open Bible
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We're delighted to let you know that your request to use the building for your purpose has been approved by the Board of Elders. In this document you'll find the process we're using for building use during this time.

Room reserved:
Date of reservation:

Please send the agenda or schedule for your building use request. This can simply be a schedule of time for use and the intended purpose of the building use. It can be sent to info@firstopenbible.com or dropped off in the office.

You'll find below cleaning and sanitation procedures. We ask that you adhere to these after every meeting.

1. Pick up and throw away all trash and debris.
2. Vacuum areas that were used.
3. Wipe down all touchpoints in the room. i.e. handles/door knobs/tables
4. Fog every room used, including bathrooms.
5. Turn off all lights and make sure all proper doors are locked.

If you have any questions or need assistance, please email or call the office. After completion of your reservation, one of our staff pastors will follow up with you.

Thank you!

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