

Problem Solving Worksheet

1

What is the Problem?

Define the problem and the issues behind it.

Idea: Look for the problem beneath the surface by asking "WHY" 5 times in different ways. Why? *Why is that? How come? What's behind it? Why now?*
KEYS: Guard against blame and right vs. wrong thinking... assume you are part of the problem and the goal is not to point fingers but to solve problems.

2

Desired Outcomes?

What it looks like when solved

3

Explore All the Options

Idea: Try to identify AT LEAST SEVEN options. By the time you have seven, you should have at least one good one.

4

Consider Relationships

Who are the people and relationships impacted by this problem and solution.

5

Plan the Solution

The Best Option:

Key Action Steps:

who /when

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____/____

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