

Board Meeting Outline

Open In Prayer

Share a passage of Scripture and a short Devotional on Leadership

Review the Minutes of the last meeting (ask for corrections, make necessary adjustments & approve)

Review Financial Report, give insight where needed, handle all questions (by Treasurer) and approve.

Move to and update on all Old Business

1. Clarify what has taken place since last meeting.
2. If an action has not been handled, make an adjustment to get it done.
3. Address any items that were tabled to this meeting.

New Business

1. Open for discussion on any new business.
2. Clarify goals and steps to be taken in those.
3. Bring items to the Board that have been brought to their attention.
4. Take appropriate measures to complete the needs that are presented. See below:
 - a. Form a team
 - b. Approve a spending amount
 - c. Handle a situation with confidentiality
 - d. Apply Matthew 18
 - e. Walk in integrity and always listen to both sides of a situation.
 - f. Ask for wisdom in each situation

After Business has been finished, motion to adjourn.

Pray – Take time to pray for one another. This is a great time to minister to your leaders.

Submitted by,

Jaccie Kenyon