



## Open Bible Central Kids Camp Leader's Planning Guide

Dear Kids Ministry Leader,

Hopefully the following pages explain nearly everything you need to know about bringing your group to camp.

Please take some time to fully review the enclosed information. If there is something missing or confusing, reach out to me via email, text, or call!

If you are new and/or this is your first time bringing a group to camp, feel free to save my number to your contacts and know that I am very comfortable with you reaching out frequently. This can be a confusing process with many moving parts-- I'm here to help!

I am praying for you, and looking forward to all that God has in store for our students!

Skyler Sanford  
NEXT Generation Director  
515.707.7215  
[skyler@openbiblecentral.org](mailto:skyler@openbiblecentral.org)

## Camp Registration/Instructions

### Age requirement

- This camp is for students in **3<sup>rd</sup> - 5<sup>th</sup> grade**. As each school district is different, we defer to your local policy of transition from elementary to middle school.
- Students just finishing elementary school have the option of attending Kids Camp or Youth Camp. **Kids camp** is for 3<sup>rd</sup> – 5<sup>th</sup> grade students, and **Youth camp** is for 6<sup>th</sup> – 12<sup>th</sup> grade students.
- Students just finishing 2<sup>nd</sup> grade may attend Kids camp.
- For serving as a Leader at Kids camps: You must be **15** years of age or older at the time of camp. (The Camp Director reserves the right to make exceptions to these ages, dependent on applicant's spiritual maturity and leadership ability).

### Student registration

- **All registration is online** and can be accessed at: [openbiblecentral.org/kids-camp/](https://openbiblecentral.org/kids-camp/)
- When a parent registers their students and submits the form, three emails are immediately sent out. They will receive a confirmation email, you will receive an email with full registration information, and Central Region will receive an email.
- **NO PAYMENT WILL BE RECEIVED BY CENTRAL REGION.**
  - **\*Every church has different fundraisers and transportation costs.**  
\$220 does NOT cover the church's costs (gas, transportation etc.).  
You will still need to collect finances from each student that registers.
- **Cost: \$220/student**
- **Registration will close after Sunday, July 5<sup>th</sup>, 2026. Registration cannot be guaranteed after this date.**
- We will periodically send each youth director a list of who we have registered for camp from your church. Hopefully this will help ensure we're all on the same page.

### Family discounts

- Designed for families sending multiple children to Open Bible Youth and/or Kids Camps.
- Second child's registration fee will be **reduced by \$20**.
- Third child and all additional children will be **reduced \$40 each**.

### Camp leader registration basic info

- This is completely online as well. Leader applications can be found at: [openbiblecentral.org/kids-camp/](https://openbiblecentral.org/kids-camp/)
- Upon submission of the form, three emails identical to the student registration are sent out.
- **NO PAYMENT WILL BE RECEIVED BY CENTRAL REGION.**

## Camp leader registration process/expectations

- Camp leaders will fill out form to apply to come to camp with your church. Included in that form:
  - Question about background check. To the best of their knowledge, do we have one on file that was pulled no longer than **3 years** ago? Even if they say no, they can still submit the application and deal with the background check later.
  - Lead pastor's name and email address. The purpose of this is for the pastoral reference. We will send the pastor an email asking if they approve this person to represent your church at camp.
  - Question about sexual abuse awareness training. Have they completed the Central Region prescribed online course?
    - **Everyone is required to retake this course every 3 years.**
    - It is free for the person taking it but will require 60-90 minutes to watch some online videos and take a short quiz of retention.
    - **Passing this training is a requirement for all leaders.**
  - If they have not completed the training, they will be asked if they are willing to do so. If they say yes, the application can be submitted and a link to the training will be emailed to them.
    - We have the ability to track each person. How much of the videos they watched and how they did on the quiz.
    - If they choose not to take the training, the application will not be submitted.
  - Here is an example of what they will see when they log on to complete the training.

## HOW TO PLAN YOUR TRIP TO CAMP THIS SUMMER

- ☐ Make sure that you have the camp dates on the church calendar. Kids camp is July 28-31, 2025. Camp begins with registration at 11:00am on Monday and camp ends at 11:15am on Thursday.
- ☐ Reserve the vans, buses, etc. that you will need for bringing students to camp.
- ☐ Begin regularly announcing and promoting camp. Use your church bulletin, newsletter, announcement times, pre-service slides, Facebook events, Instagram posts, email to each family, and anything else you can imagine. Artwork can be retrieved at [openbiblecentral.org/kids-camp/](https://openbiblecentral.org/kids-camp/).

### Sexual Abuse Awareness Training

SEXUAL ABUSE AWARENESS TRAINING

Ministry Safe Abuse Prevention

04:21

You must watch all of the videos to take the quiz

- Section 1: Intro
- Section 2: Facts vs. Misconceptions
- Section 3: Characteristics of an abuser
- Section 4: The grooming process
- Section 5: Methods to reduce the risk
- Section 6: Peer to peer sexual abuse
- Section 7: If a child reports
- Section 8: Impact on children
- Section 9: Responsibility to report

☐ I have watched ALL 9 training videos on this page OR received the full training from an approved trainer and/or in group training.

take quiz

- ☐ Have each of your camp leader applicants go to: [openbiblecentral.org/kids-camp/](https://openbiblecentral.org/kids-camp/) and fill-out the online application.

- ☐ Camp payment should be collected by you and ONE check should be written to Central Region Open Bible and brought with you to camp, handed to us at registration. **Have the parents write checks directly to your church and then bring a single check to camp for the total amount, including all leaders.**

- **The Dates for this camp are: August 3<sup>rd</sup> – 6<sup>th</sup>, 2026.**
- Registration will close after **Sunday, June 5<sup>th</sup>**. (Registration cannot be guaranteed after this date).
  - Refunds are not guaranteed on camp registrations, but name changes for students of the same gender are allowed up until **July 9<sup>th</sup> @ Noon**.
- ☐ Final Invoices will be emailed to you and your church no later than **Thursday, July 16<sup>th</sup>**. In some cases, this could be sooner. Please bring the check with you to camp in the amount of the invoice, and submit that at the registration table on Day 1. Please email [skyler@openbiblecentral.org](mailto:skyler@openbiblecentral.org) to dispute the invoice.
- ☐ **RATIO RULE/LEADER REQUIREMENT** - We need you to provide at least one (1) staff for every eight students (of that gender) that you send to camp. All churches bringing 3 or more students (of that gender) **MUST** provide a leader (of that gender). Groups of just 1 or 2 students (of that gender) will be placed with a leader from another church. Central Region cannot accommodate groups of 3 or more (of that gender) that do not provide their own leader!

**\*\*ATTENTION\*\***- Kids Leaders should go over ALL rules with students attending camp before arrival to camp grounds.

## **CAMP RULES/GUIDELINES:**

### **Stuff you should NOT bring to camp**

The following items are not allowed at camp: tobacco, narcotics, vapes, alcohol, weapons of any kind, pornography, fireworks, or other combustible materials. Possession of any of these items will be cause for immediate dismissal from camp. Also, campers should not bring valuables such as laptops, iPads or other electronics.

### **Dress code**

Everyone must wear shoes when walking on the grounds.

**Guys** – Shirts must be worn at all times, except in the pool or at the lake and if you are a 'skin' for basketball. Your shorts need to stay up around your waist. For swimming, guys must wear swim trunks that stay up, no speedos and no cut offs.

**Ladies** – Your shirt and pants should touch. Your shorts or skirts should be at least mid-thigh. For swimming, ladies must wear modest one-piece suits. If you have a two-piece, you must wear a dark-colored t-shirt over it.

### **Staying in dorms at night**

Most of the girls' dorms will have bathrooms and showers inside the same facility. Boys will need to leave their cabin and walk a short distance to the bathhouse. At night, girls may not leave their dorm buildings under any circumstances. Boys may leave their cabins for the purpose of going to the bathroom but not leave the cabin/bathhouse area. Any student found, for any reason, outside of these confines will immediately forfeit the remainder of his or her camp experience. No warnings. No refunds.

### **Wandering**

There will be no wandering alone, period. You must have someone of the same gender with you at all times and your leader must know who you're with and where you'll be at all times. No exceptions.

### **Social skills**

Fighting, intimidating, or verbally abusing anyone, camper or staff, is not permitted and may result in the camper losing their privilege of finishing camp. Public displays of affection are not allowed during camp. While sleeping at night or taking naps, only 1 person per twin mattress. Should a bed have a full or queen mattress, exceptions may be made by the Camp Director, Skyler Sanford.

### **Mobile phone policy**

**Phones and other electronic devices WILL NOT BE ALLOWED at camp.** All students should leave their phones at home. **Central Region will no longer be collecting phones, and storing them while students are at camp.** If churches feel that students should have their phones during transportation to/from camp—they may collect the phones upon arrival to camp, and store them with one of their camp leaders/chaperones during the week. **Central Region will not be responsible for lost, stolen, or damaged phones.** IF students are caught using their phone during the week, without approval of the Camp Director, Skyler Sanford, they may forfeit the remainder of their time at camp. Our hope and goal is to encourage our students to take their focus off the electronic world and pay attention to God and the friends around

them. If a parent is concerned about connectivity with their student, please speak with your youth director to get their contact information.

**Common Sense Thinking** -- When you make decisions during camp week, use common sense and treat other people the way you would want to be treated. Also, show respect for the campground, their staff, and Central Region camp staff.

### **Theme Explained:**

This year, we're diving into the truth that life is better when Jesus is part of our everyday lives. He's not just someone we learn about at church-- He wants to walk with us, talk with us, and be involved in everything we do! When we "jam" with Jesus, it means we're choosing to live together by listening to Him, worshiping Him, and sharing Him with others.

The Bible reminds us in John 15:5, "I am the vine; you are the branches. If you remain in me and I in you, you will bear much fruit; apart from me you can do nothing." When we stay connected to Jesus, our lives are stronger, fuller, and better. That's why life's better when we jam with Jesus!

Throughout the week, students will-- Discover who Jesus is and why they can trust Him with their lives, learn how to build a real relationship with Him through worship and everyday choices, and grow in confidence to live for Him and share Him with others.

As the week wraps up, students will be encouraged to take what they've experienced and continue living it out at home, at school, and everywhere they go-- because following Jesus isn't just for camp, it's for everyday life!

We want students to leaving knowing the following: When Jesus is part of your life, your choices, your friendships, and your purpose-- everything changes! Life really is better when you jam with Jesus!